

Bushy Hill Friends Association of Bushy (FAB) Committee Meeting – 27th September 2018



Time: After AGM

Reg. Charity No 1004186

Place: School

Present:

As AGM September 27th 2018

ITEM	DESCRIPTION (Actions highlighted in red)	
1.	<p>Welcome Alexandra welcomed everyone to the meeting. Previous minutes approved</p>	
2.	<p>Event Planning 2018/2019 – Autumn Term</p> <p>Harvest Refreshments: (5th Oct) – Coordinators KC and HG. Charge £1. Suggest parents to bring reusable cups.</p> <p>Fireworks – 1st November. Overall Coordinator Fiona Millard. Refreshment stall coordinator: TBC</p> <p>The firework company and St John’s ambulance have been booked and the cancellation insurance arranged. TEN application done</p> <p>We need to increase social media and advertising this year. To sell more glow sticks and similar.</p> <p>Tickets costs: on the night: £6 adults/£4 children. Advance tickets: £5 adults/ £3 children.</p> <p>Christmas Cards: - Templates will go out soon as homework. Coordinator Katie Greenbank.. Deadlines have been decided.</p> <p>Christmas Production: 11th/12th December. Just drama club not full school. Refreshments coordinator Hailey Gorse and Alison Barnett (12th daytime). Refreshments to be in the hall as not so successful in classroom last year.</p> <p>Discos – 29th November. Coordinator Jo Prentice. DJ booked. Add option of pay on the door. £3 per child.</p> <p>Presents for Parents (To re-name this year) – 5th- 7th December. Coordinator Gabby Ottey. Presents ordered</p> <p>Christmas Hampers – Coordinator Jane Gigg – Tickets on sale from 30th November. Mufti day for donations TBC ? 7th December.</p> <p>Tickets to be available at Christmas production (and hamper to be on display) and Carol Service. Draw to take place after school on the day of the carol service</p> <p>Christmas Dinner crackers: 260 children</p> <p>Christmas Carol service: 17th December. Refreshments – Coordinator TBC</p> <p>Uniform Sales: Jane Gigg will coordinate regular uniform sales. Dates TBC</p> <p>Cake Sales: 4 seasonal house cake sales coordinated by each house captain. This was very successful last year so will be repeated. Beech house to be first. Date TBC.</p> <p>Christmas Jumper exchange: Date TBC</p>	<p>Action: Katie: coordinate</p> <p>Action: Find extra volunteers</p> <p>Action: Mrs Friend-Smith to ask Mr Notley and staff for help</p> <p>Action: Social media advertising</p> <p>Action: Katie G to coordinate</p> <p>Action: Hailey Gorse to coordinate</p> <p>Katie Christie Drinks Licence</p> <p>Action: Gaby Ottey</p> <p>Action: JG to confirm mufti day</p> <p>Action: AM to check cracker numbers</p>

3.	<p>Year 6 Leavers: Hailey Langdon (Year 6 parent) to coordinate. The year 6 parents have met to discuss already. Budget from FAB £150</p>	
4.	<p>AOB:</p> <ul style="list-style-type: none"> • Su Freeman plans to continue looking at appropriate grants to help with school/FAB funding. • The new Guildford Council Charity Lottery was discussed. This gives charities the opportunity to set up a page and sell tickets. A percentage of each ticket price goes to the charity. It was decided that the manpower required to maintain the page and advertise it to parents etc was too high at present as the committee is so small. It would be reconsidered if a volunteer came forward to manage it. <p>Next Meeting: 22nd November 2018 Horse and Groom</p>	