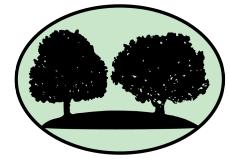


Bushy Hill Friends Association of Bushy (FAB) Committee Meeting – 27nd April 2017



Time: 7.00pm- 9.00pm

Reg. Charity No 1004186

Place: Horse and Groom

Present:

Alexandra Mazur, Co-Chair

Mrs Louise Aldridge, Deputy Head

Madhu Jacob, Vice Chair

Stephanie Friend-Smith, Teacher Rep

Julie Stroschio, Treasurer

Wendy Taylor

Katie Christie, Secretary

Fiona Millard

Hailey Gorse

Helen Dorkings

Jeanette Middleton

Jen Duke

Apologies:

Jane Gigg (Co-Chair)

Jane Thackstone

Tania Barnes

ITEM	DESCRIPTION (Actions highlighted in red)
1 &2	Welcome Alexandra welcomed everyone to the meeting. See above for attendees. The minutes for 2nd March meeting were approved.
3.	Finances: Our current balance is £15,778.03. Total made from last term's events and grants £4,088.29. Music evening £194, Fun run £179.29, Disco approx. £350 – still awaiting final money Grant from Cllr Ellwood £3,715 Spring Events Review: Disco: Helen Dorkings co-ordinated. No particular points raised. Thank you to Helen and her team who ran it so well. Summer disco date TBC, Helen agreed to coordinate again if date is suitable. Easter Fun Run: Chocolate egg tombola was a great success. Maybe add a few games next year. Upcoming Events: Quiz Night 5 th May (Alexandra Mazur to coordinate), Refreshments for sports day 22 nd June (need coordinator), Summer Fair 23 rd June (Jane Gigg and Alexandra Mazur to coordinate), Ice cream Fridays in July (Julie Stroschio will store ice cream at her house, need coordinator), Summer Disco (date TBC, Helen Dorkings to coordinate)

4.	<p>SUMMER FAIR PLANNING Friday 23rd June 5.30-8pm</p> <p>Timeline considerations: Action: Alexandra - Dates to be finalized, confirmed with Mrs Dormer, and published as soon as possible</p> <p>Donations for Hamper</p> <p>Bottles for bottle tombola</p> <p>Jolly Jars donations</p> <p>Mufti days</p> <p>Second hand uniform donations</p> <p>Second hand book donations</p> <p>Carrier bags</p>
	<p>Stalls:</p> <p>3D – Jolly Jars and Mugs - Increasing Jolly jar donations was discussed as there is always high demand. It was discussed with Mrs Aldridge whether children could earn house points for each jar donated as an incentive Action: Alexandra to confirm house points plan with Mrs Dormer and to disseminate information to class reps. Julie Stroschio to store jars.</p> <p>3E – Second hand books – Donations to start after half term</p> <p>4S – Bottle Tombola – Donations will need to be brought in on the morning of the fair as alcohol cannot be stored in school. Action: Alexandra to confirm mufti for bottle donation</p> <p>4K – Hamper Raffle – As previous years sign-up sheets to go up in the office for donations. Hamper donations will be a few weeks before fair. Action: Alexandra to confirm timing of sign-up sheets with Mrs Dormer</p> <p>5H – Bouncy Castle – As last year the class will run the smaller of the two bouncy castles assuming we can arrange the same deal with the provider as last year. Two potential operators discussed - Andy (has run previous years with 2 inflatables) and Amy Minchin. Action: Helen Dorkings to investigate options.</p> <p>5S – Netball Shoot a Hoop – Action: Alexandra to ensure we can use netball equipment, sort appropriate prizes for price.</p> <p>5H & 5S – Tattoos: student run stall. Action: Alexandra to make sure tattoo pricing is worth having stall (previous year it lost money).</p> <p>6F & 6SB students – Soak-a-sixer – Action: Mrs Friend Smith to coerce staff to join the Yr6 students on the bench.</p> <p>6SB – Coconut shy: Shy equipment borrowed from scouts last year. Action: Fiona Millard to contact Scouts</p> <p>6F – Raffle: Tania Barnes has agreed to co-ordinate the prizes again (Hooray!)</p> <p>6F – Guess the number of sweets in the jar: to run alongside raffle prize stall</p> <p>GOVERNORS: PIMMS AND DRINKS – All prep needs to be done for Pimms by FAB. Can be done the night before. Due to the restrictions of the licence we need to have a designated area for selling alcohol. Action: Wendy Taylor to get drinks licence. Jen Duke to help coordinate governor volunteers. Madhu to confirm we have enough cups for drinks.</p> <p>DADS – BBQ – BBQs and meat from Conisbees again. Action: Alexandra to contact Conisbees, ensure BBQ is part of summer fair risk assessment. Confirm we can use trays from the school kitchen for the meat. Madhu to confirm we have plates, napkins, items for BBQ.</p> <p>STAFF – Cake stall – Donations to be requested for the day. Action: Madhu to check we have necessary supplies for cake stall.</p> <p>STAFF – Entrance – Entrance fee £1 per adult, free for children. Programmes to be handed out.</p> <p>50/50 raffle – Action: Alexandra to contact Sheena Cordery to check if she is happy to co-ordinate.</p> <p>PRESENTS FOR PARENTS: Action: To contact Gaby regarding selling presents for parents stock at the fair,</p>

	<p>decide on who will run it</p> <p>SECOND HAND UNIFORM: will be sold with an honesty box</p> <p>SCL: Action: Alexandra to ask Mrs Dormer to contact SCL to ask if they will run a 'beat the goalie' game. In the past prizes have been donated by FAB.</p> <p>EXTERNAL STALLS: FAB has been contacted by a bookseller, toy seller, ice cream truck, and Phoenix representative as possible stallholders. Action: Alexandra to send out booking form.</p> <p>Programme: As Pewleys is not yet open the opportunity has not presented to ask them to sponsor the fair. At present there is no main sponsor so it was discussed that the fair may not need a formal programme. It was decided that a short programme was best and that the committee would contact some local businesses to advertise on the cover for a cost. Action: Julie S to approach local businesses.</p> <p>Performances: Performances add interest to the event and draw in people to watch their child, but can cause problems with volunteers (people want to watch instead of work a stall.) Maybe limit to only two this year. Action: Alexandra to ask Mrs Dormer if anyone has requested to perform.</p> <p>Poster competition: will use image on programme and possibly poster advertising fair.</p>
	<p>Volunteers:</p> <p>The green sheet will go out in school bags asking for volunteers. Action: Madhu to co-ordinate green sheets, fair day volunteers rota</p>
	<p>Other Activities</p> <p>It was discussed if the committee would contact outside groups or teams to sponsor/ support the fair.</p> <p>Wet plan is needed for inclement weather. Action: Alexandra to discuss with Mrs Dormer</p> <p>Advertising: Action: Alexandra to put notice in RoundandAbout, Fiona to put notice in The Merrow Pages, Julie to put posters in local churches and playgroups</p>
	<p>AOB:</p> <p>No other business was discussed</p> <p>NEXT MEETING: Thursday, 6 July 2017, 7.00pm at the Horse and Groom</p>