

Photograph and Video Policy

Introduction

- THIS DOCUMENT IS a statement of the aims, principles and strategies used for dealing with photographs and video of children at Bushy Hill Junior School.
- THIS POLICY WAS LAST REVIEWED in Summer 2015
- THIS POLICY WILL BE REVIEWED in Summer 2017

Aim

To allow members of staff to use appropriate images, either still photographs or video footage of children in an educational context and to promote the ethos of our school. This document gives clear guidance on the appropriate use of images of children in the education setting. This guidance applies only to staff at Bushy Hill Junior School.

Typical Uses of Photographs

- Evidence of teaching and learning across the school curriculum
- Key Skills for PE.
- Performing arts including dance and movement, concerts, drama performances, parent evenings.
- Sports days and sports fixtures and the use of photographic equipment by parents and carers and children from the other school.
- Media including newspapers especially when some editors require children's names when publishing photographs.
- Displays in school of children's activities
- Publications of the school by the LA
- Publications on the school website
- Staff training and professional development activities

Parental Permission

On admission to Bushy Hill Junior School, all parents are given a consent form for photographs and video to be used in publications, video, newspapers and the media. The results of these forms are collated and a list drawn up of those children who are not allowed to be photographed or videoed. This list is circulated to the office, staff and the Headteacher.

No parent is allowed to take photographs or video of school events without the permission of the Headteacher.