

# Bushy Hill Friends Association of Bushy (FAB)

## Committee Meeting – 23<sup>rd</sup> November



Reg. Charity No 1004186

**Place: Horse and Groom**

**Present:**

Alexandra Mazur, Co-Chair	Stephanie Friend-Smith, (Teacher Rep)
Jane Gigg –Co Chair	Fiona Millard
Julie Stroschio, Treasurer	Hailey Gorse
Katie Christie, Secretary	Jeanette Middleton
Gabby Ottey	Jen Duke
Lisa Kiss	
Lyndsay Haslehurst	
Louisa Dormer (Head)	

ITEM	DESCRIPTION (Actions highlighted in red)	
1 & 2	<p><b>Welcome</b> Alexandra welcomed everyone to the meeting. See above for attendees. The minutes for previous meeting were approved.</p> <p>Update to previous minutes</p> <ul style="list-style-type: none"> <li>• Heidi Kane has agreed to organise Licences for future events</li> <li>• We still have 1 year 5 class with no class representative</li> <li>• The fabric for the stage for Christmas production has been ordered we will need to arranged storage for it when it arrives.</li> </ul>	<p><b>Action: Storage for stage fabric when arrives</b></p>
3.	<p><b><u>Finances:</u></b> <b>A general financial overview was given by Julie Stroschio</b></p> <p>Harvest profit: £47.54</p> <p>Uniform Sales: £32.40 – Will could advertise for more donations as stock is low</p> <p>Christmas Cards: £978</p> <p>Ink Cartridges: £23.50</p> <p>Eco Grant: £1360</p> <p>Toyota have donated £1500 for a new minibus</p> <p>Fireworks profit: £1436</p> <p>It was decided that Alexandra Mazur and Katie Christie would be added to the cheque signatories and then Madhu Jacob can be removed.</p>	<p><b>Action: Cheque Signatories - JS</b></p>
4.&5.	<p><b><u>Review of past autumn term results</u></b></p> <p><b>Fireworks:</b></p> <p><b>Fiona Millard reflected on the firworks event. The committee thanked her and her team for all their hard work and it was a reall success. The following points were raised:</b></p> <ul style="list-style-type: none"> <li>• There were increased refreshment sales this year which was great</li> <li>• We had fewer total number of tickets sold the reason for this was not clear.</li> </ul>	<p><b>Action for next year: Put reminders on social media</b></p>

	<ul style="list-style-type: none"> <li>• There was a stall set up outside by local resident not associated with the school who were selling lights etc. When approached on the night they had offered to donate a percentage of their sales but we have had no donation so far. <b>Next year will we need to inform parents that these sellers outside are not related to the school and money spent will not go to the school. We will also contact trading standards to find out the legalities.</b></li> </ul>	October half term
6.	<p><b><u>Planning for the rest of term</u></b></p> <p><b><u>Christmas cards:</u></b> Christmas cards are ordered and due back in plenty of time for the end of term .Thanks to Katie Greenbank for organizing.</p> <ul style="list-style-type: none"> <li>• <b><u>Crackers:</u></b> The Christmas crackers for the children have been donated by the dentists</li> <li>• <b><u>Hamper Donation:</u></b> We have had an extra hamper donated by M&amp;S/BP garage</li> <li>• <b><u>School Disco:</u></b> Planning for the school disco is all in hand. FAB will ask Helen Dorkings to support Jo Prentice on the night</li> <li>• <b>Presents for Parents:</b> Gabby Ottey gave an update on the preparations for the event. She has 1000 items ready to sell and has drafted a letter to year 3 parents to explain.</li> <li>• Refreshments before the Christmas productions 13<sup>th</sup> and 14<sup>th</sup> December.</li> <li>• Refreshments before and after the carol concert 19<sup>th</sup> December</li> <li>• Willow Bake sale 8<sup>th</sup> December. Mrs Friend Smith will help to arrange.</li> <li>• <b>Christmas Hampers:</b> The collection date for the hamper donations is tomorrow. We have volunteers to make the hampers up.</li> </ul> <p><b>NOTE – We discussed a possible extra event for January. We discussed a children’s film night. Possibly with a pyjama party theme.</b></p>	Action: Parentmail
	<p><b>AOB:</b></p> <p>No other business was discussed</p> <p>NEXT MEETING: Thursday, 18<sup>th</sup> January 2017, 7.00pm at the Horse and Groom</p>	